



**Roosevelt Island Operating Corporation**  
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**Andrew M. Cuomo**  
*Governor*

**Leslie Torres**  
*President*  
*Chief Executive Officer*

## Application for Special Event Use– Page 1

Date: \_\_\_\_\_

1. Name: \_\_\_\_\_

2. Organization: \_\_\_\_\_

3. Address: \_\_\_\_\_

4. City: \_\_\_\_\_ 5. State: \_\_\_\_\_

6. Zip: \_\_\_\_\_

7. Day Phone: \_\_\_\_\_

8. Cell Phone: \_\_\_\_\_

9. Email: \_\_\_\_\_

10: Area Requesting: \_\_\_\_\_

11. Date(s) Requesting: \_\_\_\_\_

Time(s) Requesting-

Setup: \_\_\_\_\_

Event: \_\_\_\_\_

Breakdown: \_\_\_\_\_

13. Total number of anticipated participants/spectators: \_\_\_\_\_

14. Will spectators be charged fees to watch?                      Yes                      No

15. Does your group/organization already have insurance?                      Yes                      No

